Study Abroad Information for Current Students

1. Georgetown University has over 60 study abroad locations. Students should review the study abroad links below to learn more about the options. (Tip: Click on the program name for details).
   - **Fall or Spring Semesters**
   - **Summer Semesters**

2. To apply for a program: Once you select the “program name”, you will see an “Apply Now” button. This button is the portal for the application. The button is visible when the portal is accepting applications.

3. Students should officially declare their Major/Minor before studying abroad. Students can pick up the form in the Dean’s Suite (room 120).

4. In the application, you will find a link to the *Study Proposal Form*. Each course that you plan to take abroad needs to be listed and approved on the second page of the *Study Proposal Form*. If you are planning to take a course to count for your minor, you will need to go to that department so that they can sign the *Study Proposal Form*, as well.

5. In addition, you will need to print out a syllabus for each course that you would like approved. If you cannot get the syllabus, try to print out a complete course description. For help locating syllabi, please contact the Office of Global Education (OGE) at Phone: (202) 687.5867. Please [use this link](#) to make an appointment with OGE advisors.

6. If your Major is *International Business Regional Studies* (IBRS) or *International Political Economy in Business* (IPEB), Professor Skuba will review your syllabi. For any approved IBRS or IPEB courses, his signature is required on the second page of your *Study Proposal Form*. You are allowed to take two courses for the IBRS; and one course for IPEB Major. To make an appointment, please email Professor Skuba at [cjs29@georgetown.edu](mailto:cjs29@georgetown.edu).

7. If your Major is Finance, Professor Doran will review your syllabi. For any approved finance classes, her signature is required on the second page of the *Study Proposal Form*. You are allowed to take one finance course abroad. Please email Professor Doran to set up an appointment at [doranl@georgetown.edu](mailto:doranl@georgetown.edu).

8. If your Major is Marketing, OPIM, Accounting or Management, please provide the study abroad advisor in the Dean’s office (suite 120) all the syllabi for the courses you are interested in taking abroad. You may only take one course per major. The study abroad advisor in the Dean’s office will facilitate the approval through Dean Amani.

9. If you are an Accounting major: Students are not allowed to take ACCT 101, ACCT 102, ACCT 201 or ACCT 202 abroad. Students may petition to take one accounting elective abroad. Dean Amani will facilitate the approval process with the faculty. Please note that many Study Abroad Programs do not offer accounting courses.

10. If you are an OPIM major: Students are not allowed to take OPIM 258 or 262 abroad. You may petition to take one elective abroad. Dean Amani will facilitate the approval process with the faculty. Please note that many Study Abroad Programs do not offer OPIM courses.

11. Please note that you are not allowed to take business core classes abroad (e.g. ACCT 101, FINC 211, OPIM 284, etc). Liberal Arts courses (e.g., HIST, PHIL, GOVT, etc.) and free electives are approved by the study abroad advisor in the Dean’s office.

12. For our summer study abroad custom programs (e.g. Barcelona, Oxford, HK), please print out the Course Approval Form and bring it to the dean’s suite. We have walk in hours every day starting at noon. Any dean on duty may sign the form for the study abroad custom programs. No faculty signatures are required.