Study Abroad Information for Current Students

1. Georgetown University has over 60 study abroad locations. Students should review the study abroad links below to learn more about the options. (Tip: Click on the program name for details).

   - Fall or Spring Semesters
   - Summer Semesters

2. To apply for a program: Study abroad applications can be found on the Office of Global Education (OGE) website. Once you are on the application site, select the “program name”, then click on the “Apply Now” button. This button is the portal for the application. The button is visible when the portal is accepting applications.

3. Students should officially declare their Major/Minor before submitting their study abroad application. Forms can be pick up in the Dean’s Suite (Room 120).

4. Once you begin the application process, you will find a link to the Study Proposal Form. Each course that you plan to take abroad needs to be listed and approved on the second page of the Study Proposal Form to ensure appropriate credit transfer.

5. Please note that you are not allowed to take your business core classes abroad (e.g. FINC 211, OPIM 284, etc). Also, you are not allowed to take your HALC requirement abroad.

6. You are allowed to take one business elective per major. If you are declaring two majors, you can take one elective for each of those majors. You may also take any of your liberal arts courses (e.g., HIST, PHIL, GOVT, etc.) and free electives abroad; non-business courses are approved by the study abroad advisor in the Dean’s office.

7. For course approval process, please visit the Study Abroad Data Base to see the list of courses that have been already approved for the institution that you plan to attend abroad. You will need your net ID to sign in. If you wish to take a course that is not on the list, do not be discouraged. Please send a syllabus of that course to the study abroad advisor that is working with the country in which the school is located. If you cannot get the syllabus, try to print out a complete course description. For help locating syllabi, please contact the Office of Global Education (OGE) at (202) 687.5867 or use this link to make an appointment with OGE advisors.

8. List all the business and non-business courses that you wish to take abroad. It is recommended that you list more than 5 courses to allow you flexibility in choosing courses abroad.

9. If the business course is already approved, depending on your major, make an appointment with your study abroad advisor at the Dean’s Office and bring your form for final approval.

10. If your Major is IB and FINC, please get Professor Skuba (IB Faculty Advisor) and Doran’s (FINC Faculty Advisor) signature on your course proposal form before meeting your study abroad advisor in the Dean’s Office. Their signature is required on the second page of your Study Proposal Form. You are allowed to take two courses for the IB Major Track 1; and one course for IB Major Track 2. To make an appointment, please email Professor Skuba at cjs29@georgetown.edu and Professor Doran at doranl@georgetown.edu.

11. If your Major is Marketing, OPIM, Accounting or Management, for courses that you are interested in taking abroad but they are not approved yet, please provide syllabi for those courses to your study abroad advisor in the Dean’s office (suite 120). The study abroad advisor will facilitate the approval process.
12. If you wish to take courses that will fulfil your minor requirement, please get your minor’s advisor to sign your course proposal form and indicate how many courses can be taken abroad. Your minor’s faculty advisor should sign the first page of the proposal form in addition to your major advisor.

13. For our summer study abroad custom programs (e.g. Barcelona, Oxford, HK), please print out the Course Approval Form and bring it to the dean’s suite. We have walk in hours every day starting at noon. Any dean on duty may sign the form for the study abroad custom programs. No faculty signatures are required. For summer abroad programs, students do not need to declare their major/minor before submitting their application.